



UNIVERSITY OF TORONTO
FACULTY OF DENTISTRY

FACULTY COUNCIL

Meeting of March 30, 2017

5:15 p.m.
Room 170

A G E N D A

MINUTES: of the meeting of January 24, 2017*

COMMITTEE REPORTS:

- Executive Committee*Dean D. Haas
- Graduate & Postgraduate Committee* Dr. E. Lam
- Undergraduate Admissions Committee* Dr. J. Lai
- Undergraduate Education Committee*Dr. G. Bradley
- Undergraduate Grading Practices Committee*Dean D. Haas

NEW BUSINESS:

- Dean’s Report.....Dean D. Haas

NEXT MEETING: May 23, 2017

*Attachments

Regrets to: Cathie Thompson, Executive Assistant, Office of the Dean
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FACULTY COUNCIL

A meeting of Faculty Council was held on **Monday, January 24, 2017** at 5:15 p.m. in Room 170, at the Faculty of Dentistry University of Toronto.

PRESENT: Dr. L. Dempster (Chair), L. Avivi-Arber, S. Azoulay-Avinoam, G. Bradley, K. Burgess, E. Canton, K. Carneiro, M. Choi, S. Chung, M. Clarke, C. Conway, D. Cornell, G. De Souza, L. Dempster, R. Diwan, M. Edghill, A. El Hadary, J. Fitzgerald, B. Ganss, R. Gold, M. Goldberg, Dean D. Haas, D. Hennyey, B. Hinz, R. M. Jones, M. Koren, J. Lai, E. Lam, P. Lichtblau, M. Manolson, C. Mistry, M. Moayed, O. Oguienko, J. Posluns, R. Rayman, B. Sessle, E. Somogyi-Ganss, V. Stavro, S. Suri, I. Voronov, L. Waschuk.

REGRETS: A. Arat, R. Barlow, B. Basrani, P. Birek, D. Chugh, G. Cutler, N. Dunn, O. El-Mowafy, I. Fefergrad, S. Husain, P. Judd, A. Kishen, L. Laing, D. Lam, J. Lanca, H. Lawrence, I. Leong, C. Levesque, G. Malkhassian, V. Mendes, A. Polis, A. Prakki, C. Quiñonez, P. Santerre, R. Schlosser, Z. Seltzer, A. Stavroullakis, L. Tam.

WELCOME: The Chair, Dr. Dempster, welcomed everyone, and noted that there will be an addition of an in camera session at the end of the meeting regarding student grades, for which students and other observers will be asked to recuse themselves.

GUEST SPEAKERS: James Fiege provided an introduction to the presentation on Data Security, and noted this is one of many critical outreach activities being undertaken by IITS to ensure data security at the Faculty of Dentistry, especially in regard to patient data. IITS has been providing information sessions to students, administrative staff, faculty and others. Danny Jeronimo, Network Administrator and Supervisor, IITS, then followed with the presentation. Data loss is increasingly risky in IT, with attacks on email, cloud storage providers, USB storage devices, and personal computing devices. Staff recommends that all faculty use hardware encrypted USB keys, although software encrypted USB keys are also better than no encryption. Dentistry is also currently using DentDocs as a secure electronic transportation system to transmit radiographs to private practices, which allows us to communicate directly and securely, and it is working well.

MINUTES: Dr. Dempster asked if there were any errors or omissions in the minutes of December 5, 2016. The minutes of the meeting of December 5, 2016 were approved on a motion by Dr. Moayed, seconded by Dr. Somogyi-Ganss.

COMMITTEE REPORTS:

Graduate and Postgraduate Committee: Dr. E. Lam presented this report from the December 8, 2016 meeting. Dr. Moayed asked for further details regarding the new exit questionnaires for graduate students. Dr. Lam noted that this is an opportunity to review the questionnaire and refine it so that it is applicable to all graduate students regardless of whether they are in specialty training programs or not. Questions include universal topics such as climate of the program, rigour of the program, etc. There was also discussion of the proposed changes to the Periodontology specialty program. Dr. Lai, as Graduate Program Director, introduced the proposal to remove the course Biology of Connective Tissues (DEN1080Y) as a credit requirement. This followed the recommendation by the Course Director, Dr. C. McCulloch. Upon reviewing the curriculum it was determined that many of the topics in this course overlap with Dr. Goldberg's literature review course already offered in periodontology. Due to the overlap, the connective tissue course will no longer be a credit requirement. Dr. Manolson asked whether this was ending the connective tissue course. Officially the course will remain active, but not currently offered, while Dr. McCulloch assesses the needs for the course. Dr. Voronov enquired who would be teaching this new course and Dr. Lai noted that the bulk of the DEN1080Y content

covered how to prepare a grant proposal; the other component would be subject matter experts providing the teaching, and in the seminar series he will be inviting speakers relevant to clinical cases.

On a motion by Dr. E. Lam, seconded by Dr. Manolson, Council approved the recommendation that the course change to the Periodontology program – to remove the credit requirement from the curriculum of Biology of Connective Tissues (DEN1080Y) – be accepted as presented. There were three abstentions.

The committee reviewed proposed changes to the Pediatric Dentistry program. Dr. Lam noted that teaching is being consolidated in foundational science areas into single courses where content experts will provide that education. Over the course of the next year, many programs will also aggregate their teaching in similar ways.

On a motion by Dr. E. Lam, seconded by Dr. Moayedi, Council approved the recommendation that the course changes to the Pediatric Dentistry program – adding credit requirement to curriculum of Dental Materials Science (DEN1070H) and Preventive Dentistry (DEN1003H) – be accepted as presented.

Undergraduate Admissions Committee: Dr. Lai presented the report from the December 6, 2016 meeting. He spoke to the first item, and the consideration as to whether we will participate in the ADEA central application system, AADSAS. The concept is to allow our applicants, and potential students, to only submit one central application that will be available to all relevant schools. There is the option to add a second aspect to the application for admission criteria that are specific to the University of Toronto. The Committee has requested further assessment of the application system. Dr. Hinz asked whether there are other Canadian dental schools that are participating and Dean Haas noted that ADEA has offered this to all Canadian dental schools and the Deans are currently considering their participation. Currently Dalhousie is already part of this application system due to their high number of American applicants.

Undergraduate Grading Practices Committee Report: Dean Haas presented the report from the December 15, 2016 email vote, and the January 20, 2017 meeting.

Dean Haas noted that the Dr. Boris Pulec scholarship has been in place since 2006, but Dr. Pulec requested a name change to the scholarship, which led to changes to the conditions of the award as well. The amendment is to additionally state the award recipient needed to have experience in implant dentistry.

On a motion by Dean Haas, seconded by Dr. Burgess, Council approved the recommendation that the award record for the Dr. Boris Pulec Dental Implant Scholarship be accepted as presented.

Dean Haas noted that the Pownall award was originally intended to be awarded to the top student in the Qualifying Program, which has now evolved into the International Dental Advanced Placement Program (IDAPP), and as such the award record is being amended to now be awarded to the top fourth year student who entered through IDAPP. Dr. Moayedi requested clarification on annual amount of the award and Dean Haas noted this is standard for endowments.

On a motion by Dean Haas, seconded by Ms. Edghill, Council approved the recommendation that the award record for the Dr. Kenneth F. Pownall Memorial Award be accepted as presented.

NEW BUSINESS:

Dean's Report:

Awards/Grants: Dr. Dilani Senadheera has obtained a grant of \$52.5K in collaboration with researchers at Wilfrid Laurier University to test antimicrobials in an artificial mouth model. Congratulations to Dr. Senadheera on this success. A research paper by Professor and Associate Dean, Graduate Education, Ernest Lam with former graduate student Daniel Turgeon, has made the top ten list of articles for 2016 by the editors of the *Journal of Dental Education*. Congratulations to Dr. Lam, and Dr. Turgeon, on this well-deserved recognition.

Strategic Plan Update: the Implementation Committee met in December and the working groups are progressing. The working group on Organizational Structure has prepared a revised draft of our Constitution and By-Laws. A revision needs to be considered for a number of reasons: to align it with our new academic structure; to more appropriately support the Faculty's mission for the future; and the university recommendation of reviewing the Constitution every 5 years, which it has been since the last revision. The process for this is intensive, involving numerous stages of review by Simcoe Hall, and two Faculty Council meetings prior to University governance. If a special Faculty Council meeting is called for discussion, there will be at least 1 week notice. There will be a 1-month notice prior to the Faculty Council meeting where final approval is considered – and we are aiming for consideration at our May 23rd meeting.

New Ad Hoc committees: The Dean has struck 2 new working groups. One is to review and update our Teaching Guidelines, and the other to do the same for our Creative Professional Activities guidelines. These are used for tenure and promotion decisions. The Dean will also be working with Simcoe Hall on these. When completed, these new documents will be forwarded to Faculty Council for approval.

Clinical Instructor Information Session: in response to a request received recently by the Dean's Office which was sent by a number of associates, an information session regarding the remuneration of Clinical Associates will take place on Tuesday, February 7th at 5:30 in Room 170.

Building Update: demolition is currently underway on the 4th and 5th floors of the old wing and the 5th floor of the new wing. Construction is slated to begin in February. Everyone is being kept abreast of updates via the monthly newsletter and weekly meetings scheduled by the Vice-Dean, Research.

Website Launch Date: IITS and the Communications Office have been hard at work getting the Faculty's new website ready and have set an official launch date of February 27th.

UPCOMING DATES OF IMPORTANCE:

Research Day: will be held on Tuesday, February 14th. This year's keynote address will be given by Dr. Kieran Murphy, Professor of Radiology at the Faculty of Medicine and Interventional Neuroradiology at Toronto Western Hospital. The day will also include additional presentations by faculty members Dr. Yoav Finer, Dr. Michael Glogauer and Dr. Anil Kishen, as well as poster presentations, oral presentations, student awards presentations and a reception. More details will soon be available on our website.

IDAPP White Coat Ceremony: Our new IDAPP students will take part in their own White Coat Ceremony on Wednesday, February 8th, at 6:00 pm at Hart House. Faculty members should have received the invitations that went out yesterday.

ADEA: March 18 - 21: registration is still open for the 2017 ADEA Annual Session taking place in Long Beach California, from March 18 - 21. Please note that all of our faculty members are members of ADEA, so can get the members' rate. The Faculty will reimburse faculty members for the registration fee, if registered by January 27th, after which the fees go up.

Pacific Dental Conference: If in Vancouver for the Pacific Dental Conference in March, all are invited to attend our Alumni reception, which will take place on Thursday March 9th, at the Pan Pacific Vancouver Hotel. RSVP to Miriam Stephan if planning to attend.

Awards of Distinction Gala: will be held on Saturday, April 29th, at the Sheraton Centre Hotel. This year's honourees are Dr. Grace Bradley, Dr. Larry Levin, and Dr. Elizabeth MacSween. Tickets will be on sale soon, and proceeds will be directed towards the Access to Care and the Teaching Clinics Funds.

Reception for Susan Mazza: Tomorrow there is a drop-in reception for Susan, to wish her well before she begins her 1-year secondment in the President's Office. It will be at 1:00pm in the Dean's Conference Room.

Dental Student Society (DSS) events: There are a number of upcoming DSS events, and the Dean invited DSS president, Jacob Fitzgerald, to let us know about these, and to provide a brief report on DSS activities.

Dental Students Society Report:

There are a few events coming up, including the next Mental Health Talk, Oral Health Total Health, Dentantics, and the Ontario Dental Association (ODA) Cup. Vice President Chetna Mistry's project of providing Prosthodontics mentors, where senior students are available in senior lab two days a week for junior students is working very well, and there has been great feedback on this program to assist with treatment planning. The DSS has been able to support teams on intramural sports teams with more equipment, due to generous alumni gifts. Caroline Conway, VP Community, and her team are in the early stages of compiling a list of opportunities for student engagement in the community, and all faculty are welcome to share their ideas.

IN CAMERA: The Chair reminded Council that students, guests and any members with a conflict of interest were required to leave the meeting as student grade distributions would be discussed. The report of the Undergraduate Grading Practices (UGGP) Committee for January 20, 2017 was distributed. Dean Haas presented this report and displayed grade distribution charts via PowerPoint in reference to items 1 to 4 in the report.

Grade Distributions – First Term – First Year Students

Dean Haas presented the First Term results of 95 First Year students and the grade distributions and grades in Histology (DEN109H), Introduction to Preventive Dentistry (DEN113H) and Dental Anatomy and Occlusion (DEN118H), noting 1 failure in Histology.

Grade Distributions – First Term – Second Year Students

Dean Haas presented the First Term results of 96 Second Year students and the grade distributions and grades in General Pathology (DEN203H) and Preventive Dentistry and Clinical Nutrition (DEN215H).

Grade Distributions – First Term – Third Year Students

Dean Haas presented the First Term results of 119 Third Year students and the grade distributions and grades in Endodontics (DEN303H) and Pharmacology (DEN327H), noting 1 failure in Pharmacology.

Grade Distributions – First Term – Fourth Year Students

Dean Haas presented the First Term results of 119 Fourth Year students and the grade distributions and grades in Case-Based Learning (DEN403H) and Orofacial Pain: Mechanisms, Diagnosis and Management (DEN410H).

On a motion by Dean Haas, seconded by Dr. Burgess, Council approved the UGGP report on the first term completed course results for DDS I, II, III and IV, including the grades and grade distributions.

The Chair reminded council that the next Faculty Council meeting will be held on March 30, 2017.

CLOSURE: The meeting was adjourned at 6:20 pm on a motion by Dr. Moayedi, seconded by Dr. Sessle.

REPORT OF THE EXECUTIVE COMMITTEE

1. Four applications were submitted to the 2017 Dentistry Enrichment Endowment Fund. Following a review of the report by the Enrichment Endowment Fund Subcommittee, a motion was made to approve funding for the following three applications:
 - a) Dr. Laura Dempster (and co-applicant Eszter Somogyi-Ganss) for *Consolidation of Knowledge and Clinical Information in Students' Treatment Plan Presentations*, for the amount of \$4,650.
 - b) Dr. Yoav Finer (and co-applicants Anil Kishen, Celine Levesque, Irina Voronov, Michael Glogauer, Morris Manolson, Dennis Cvitkovitch, Paul Santerre, Dilani Senadheera) for *COY-6100000 Custom Model 2000 Anaerobic Incubator*, for the amount of \$8,780.
 - c) Dr. Bernhard Ganss (and co-applicants Karina Carneiro, Boris Hinz, Marco Magalhaes, Morris Manolson, Christopher McCulloch, Tara Moriarty, Eli Sone) for *Acquisition of "Open SPR" Instrument for the Advanced Analysis of Biomolecular Interactions*, for the amount of \$28,100.

It was noted that prior to the subcommittee's review, this year's *Junior Faculty Research Advancement and Mentorship Program* will once again be supported from these funds.

In addition, going forward, as Education Research is a focus of future research growth at the Faculty, we will make Education Research one of the priorities for use of the Enrichment Endowment Fund

This motion was sent to the Executive Committee by e-mail on February 24, 2017. It was approved unanimously, with two abstentions, by e-mail vote.

For presentation to Faculty Council
March 30, 2017

REPORT OF THE GRADUATE AND POSTGRADUATE COMMITTEE

At a meeting of the Graduate and Postgraduate Committee held on Wednesday, February 8, 2017, the Committee:

1. discussed the revised exit questionnaire that will be distributed to all graduate students upon completion of their program. It was suggested that the questions related to the admissions process will be removed from the exit questionnaire and added to a new questionnaire to be distributed following the Graduate Student Orientation to provide more timely feedback.
2. discussed the proposed change to the Collaborative Specialization in Global Health, in which Dentistry currently participates at the doctoral level. The Dalla Lana School of Public Health, the lead graduate unit for the collaborative program, has proposed to expand the collaborative program to include MSc students. Any additional financial cost to also participate at the MSc level is currently under review.
3. discussed a new set of Working Principles and Policies that are intended to provide a framework for graduate student specialty admissions committees as they proceed through the various phases of the admissions process. This document was designed to clarify the roles of the committee members and provide guidelines that abide by existing relevant U of T policies.
4. discussed possible future restructuring of the graduate programs. It was proposed to decouple the graduate degree programs from the specialty training programs so that as a graduate department, we would offer one MSc degree program, one PhD degree program, and 11 specialty diploma programs. This would allow for greater customization and flexibility for students. More information is needed to determine how the proposed changes would affect the University's and Faculty's government funding.
5. reviewed a proposal to add the new graduate course Cone Beam CT Imaging (DEN1008S) to the program requirements of the following graduate specialty training programs: Endodontics, Oral & Maxillofacial Surgery, Oral Pathology & Oral Medicine, Orthodontics, Pediatric Dentistry, Periodontics and Prosthodontics. DEN1008S has been set up as a modular course that students are to enroll in the winter term following the completion of the pre-requisite course Oral Radiology (DEN1007F) in the fall term. This change would increase the full course equivalents (FCE) of each of the participating program by 0.25 credits.

RECOMMENDATION: The Graduate and Postgraduate Committee recommends to Faculty Council that the addition of Cone Beam CT Imaging (DEN1008S) to the program requirements of the following graduate specialty training programs:

- Endodontics
- Oral & Maxillofacial Surgery
- Oral Pathology & Oral Medicine
- Orthodontics
- Pediatric Dentistry
- Periodontics
- Prosthodontics

be accepted as presented.

For presentation to Faculty Council
March 30, 2017

REPORT OF THE UNDERGRADUATE ADMISSION COMMITTEE

At a meeting of the Undergraduate Admission Committee held on March 13, 2017, the Committee:

1. received an update on the upcoming DDS interview weekend and will be incorporating a few changes at the suggestion of the DDS I and II class presidents.
2. received an update from the Subcommittee on assessment of non-cognitive skills. The Subcommittee agreed that no interview currently available is successful in testing an applicant's non-cognitive skills. While the group was supportive of exploring the MMI interview format since the questions are not readily in the public domain, it was also suggested that they also explore other types of interviews and on-line interview tools.
3. received an update from the Subcommittee on criteria for recruiting interviewers. Following discussion a few changes were suggested and a revised document will be presented at the next meeting.
4. received an update regarding the latest Canadian Dental Association-Association of Canadian Faculties of Dentistry meeting held with all dental schools across Canada. An agreement was reached that the CDA will fund research into admission criteria and its reliability as long as all dental schools committed to using the DAT for the next five years.
5. received an update on the ADEA central application system (AADSAS) used by all of the schools in the United States. Progress is being made to implement the system and another meeting will be held soon.

For Presentation to Faculty Council
March 30, 2017

REPORT OF THE UNDERGRADUATE EDUCATION COMMITTEE

At a meeting of the Undergraduate Education Committee held on February 2, 2017 the Committee:

1. received an update on the Princess Margaret Hospital clinic rotation indicating that the rotation is almost half way through and it is going well. A formal update will be received from PMH once the rotation is complete.
2. received an update from the subcommittee to extend clinical instruction into the summer months. This was agreed in principle by the Committee but additional information will be provided at the next meeting and a formal motion will follow for a future Faculty Council meeting.
3. received an update from the curriculum review subcommittee. Discussion has taken place regarding changes for three second year courses, Dental Public Health II, General Pathology and Medicine. Following discussion additional information was requested and will be provided at the next meeting.
4. received an update from Dr. Burgess on Interprofessional Education activities. It was suggested that time be made available in the first year program to allow dentistry students to take part in a one time, three hour session "Roles of Health Professionals and Team Dynamics".

For presentation to Faculty Council
March 30, 2017

REPORT OF THE UNDERGRADUATE GRADING PRACTICES COMMITTEE

Via email votes on March 16, 2017 the Undergraduate Grading Practices Committee:

1. approved the Sessional Dates for the 2017-2018 academic session for the Doctor of Dental Surgery and the International Dentist Advanced Placement Program noting that a similar schedule from 2016-2017 would be utilized for the coming academic year. It was also agreed to cancel all classes and clinics on January 12th to accommodate the Federation of Canadian Dental Students Association Conference hosted by our Faculty and taking place in Toronto.*

* attachment

For presentation to Faculty Council
March 30, 2017

SESSIONAL DATES FOR 2017-2018 - DDS and IDAPP

For UGGP Approval
March 16, 2017
For information, Faculty Council
March 30, 2017

2017

M-T	Aug	28-29	DDS IV Registration and Mandatory Clinical Orientation Week
M-R	Aug	28-31	DDS III Registration and Mandatory Clinical Orientation Week
T-F	Aug 29	- Sep 1	DDS I Registration and Orientation
M	Sep	1	Muslim Holy Day - Eid-ul-Adha
M	Sep	4	LABOUR DAY (University closed)
T	Sep	5	DDS II Registration
T	Sep	5	Classes begin, clinics open - Fall Term
F	Sep	8	Last day to petition for exemptions
R-F	Sep	21-22	Jewish Holy Days - Rosh Hashanah
S	Sep	30	Jewish Holy Day - Yom Kippur
R-F	Oct	5-6	Jewish Holy Day - Sukkot
M	Oct	9	THANKSGIVING DAY (University closed)
F	Nov	10	Winter Clinic (DDS 4 classes/clinics cancelled)
M	Dec	11	Classes end for DDS 1, 2, 3, 4 and clinics close for DDS 3 (14 weeks)
W-F	Dec	13-15	Mid-Year Final Examination period for DDS 1, 2 and 3
F	Dec	15	Clinics close for DDS 4
R-T	Dec 21	- Jan 2	WINTER HOLIDAYS (University closed)

2018

W	Jan	3	University reopens
W	Jan	3	Classes begin for DDS I, III and IV, clinics open for DDS I, III and IV
W-R	Jan	3-4	Registration and Orientation for incoming IDAPP
F	Jan	5	Classes begin for DDS II and IDAPP, clinics open for DDS II
F	Jan	12	Federation of Canadian Dental Students Association Conference (all classes and clinics cancelled)
T	Feb	13	Research Day (all p.m. classes and clinics cancelled in all programs beginning at 12:00 noon)
M	Feb	19	Last Day to withdraw without academic penalty
M	Feb	19	FAMILY DAY (University closed)
T-F	Feb	20-23	Reading Week (no classes, labs or clinics for DDS 1, 2 and 3)
F	Mar	23	Classes end for DDS 4 (12 weeks)
F	Mar	30	Classes end for DDS 3 (13 weeks)
F	Mar	30	GOOD FRIDAY (University closed)
S-S	Mar 31	- Apr 1	Jewish Holy Days - First two days of Passover
M-F	Apr	2-27	Study Period/Final Examination Period for DDS 3
F-S	Apr	6-7	Jewish Holy Days - Last two days of Passover
M-F	Apr	16-27	Oral Examination Period for DDS 4
F	Apr	20	Last day of classes for DDS 1 (16 weeks)
M-F	Apr 23	- May 11	Study Period/Final Examination Period for DDS 1
F	Apr	27	Clinics close for DDS 4 (17 weeks of clinics - total 66 weeks)
M-F	Apr 30	- May 4	Study Period/Final Examination Period for DDS 4
M-F	April 30	- Jun 22	Summer session for DDS 3
T	May	15	Last day of classes for DDS 2 (19 weeks)
W-W	May 16	- Jun 18	Study Period/Final Examination Period for DDS 2
M	May	21	VICTORIA DAY (University closed)
R-F	May 17	- Jun 15	Muslim Holy Days - Ramadan
S-M	May	20-21	Jewish Holy Day - Shavuot
M-F	Jun	4-15	Supplemental Eval/Exams (Preclinical - DDS 1)
F	Jun	15	Last day for IDAPP (23 weeks)
M	Jun	15	Muslim Holy Day - Eid-ul-Fitr
F	Jun	22	Clinics close for DDS 3 (8 weeks clinic time)
M-F	Jun 25	- Jul 6	Supplemental Eval/Exams (Preclinical - DDS 2)
S	Jul	1	CANADA DAY (University closed)
M	Jul	2	University closed
M-F	Jul	16-20	Supplemental Examinations (Didactic) - DDS 1, 2 & 3
M	Aug	6	CIVIC HOLIDAY (University closed)

Student Services Office
March 16, 2017