



UNIVERSITY OF TORONTO

FACULTY OF DENTISTRY

The Faculty of Dentistry Alumni Association Board of Directors Board Position

Position Title: Board Member

I. Overview

Board Members support the FDAA Board of Directors in delivering positive, engaging, and fulfilling experiences for alumni of the University of Toronto Faculty of Dentistry. Board Members are highly motivated, engaged individual with experience in and passion for connecting and engaging members of the Faculty's great alumni community.

II. Responsibilities

- Attends board meetings and/or related meetings
- Makes serious commitment to actively participate in board activity
- Volunteers for and willingly accepts assignments and completes them thoroughly and dutifully
- Remains informed about committee matters, prepares for meetings, and reviews and comments on minutes and reports
- Gets to know board members and builds a collegial working relationship that contributes to decision making
- Is an active participant in annual planning and engagement efforts
- Directly support activities amongst alumni and the FDAA

III. Competencies

- Experience dealing with the issues and challenges facing volunteer organizations
- Expertise in dealing with diverse opinions
- Ability to define and execute Board approved strategies and engagement efforts
- Demonstrated ability to work as a volunteer in a collaborative environment
- Ability to recognize and support diversity within the community, the Faculty, and the FDAA
- Experience with stakeholder relations and enhancement of brand image
- Ability to promote the Faculty's mission and attract support for the Faculty
- Has in-depth knowledge of the dental sector and industry experience

IV. Required Skills

- Advocacy
- Strategic planning
- Leadership
- Diplomacy
- Negotiation
- Written and oral communication

V. Additional Information

Board members do not have a specific portfolio. They may be asked to assume responsibility of a new portfolio when their expertise is required, or they are deemed a subject matter expert.

There are no supervisory requirements for this position.

Board Members are expected to have a close working relationship with the professional staff of the Faculty of Dentistry's Advancement Office and/or various other associations or groups within the Faculty.