



### **The Faculty of Dentistry Alumni of Influence Award Nomination Guidelines**

The Faculty of Dentistry Alumni of Influence Award provides opportunities to recognize our diverse alumni and the exceptional ways they serve our patients, our school and our communities.

#### **Who is eligible?**

Nominees must be graduates of the Faculty of Dentistry, University of Toronto.

Licensed nominees should be in good standing with their provincial dental association and licensing authority.

#### **Nomination Procedure**

Nominators must complete the [Alumni of Influence Award Nomination Form](#).

Each nomination package must include:

- An executive summary articulating why the nominee is deserving of the Award (maximum 500 words)
- A short biography of the nominee or a copy of the nominee's curriculum vitae
- Self-nominations must also include a letter of support.

Incomplete packages will not be considered. Hard copies will not be accepted.

Nominations will be kept on file and considered for selection for both the year of submission and the succeeding one (2).

Up to three (3) awards may be presented per academic year. The Committee reserves the right to present additional awards, or to refrain from presenting an award, in any given year.

#### **Selection Criteria**

The Selection Committee will consider one or more of the following criteria:

- Demonstrated significant achievements through contributions to leadership, mentorship, stewardship, student support, and/or research.
- Advocacy of the Faculty of Dentistry's mission to attract and educate the very best students and faculty, innovate and accelerate research discoveries, and deliver exceptional patient care.
- Demonstrated significant achievement in their dental discipline and/or the community of professional dental practice.

### Award Selection Process

The Alumni of Influence Award Selection Committee will independently review each nomination form according to the selection criteria. Recipients will be selected based on the strongest nomination. Selection criteria for self-nominations will be more rigorous.

Successful candidates for this award will be selected by the Alumni of Influence Award Selection Committee, approved by the Dean of the Faculty of Dentistry. An announcement identifying the recipients will be made in the Winter/Spring issue of the Dentistry Magazine.

The selection committee will consist of the Dean, the Vice Deans of Research and of Education, the Director of Advancement, the Alumni Relations Officer, and the Alumni Board Executive.



## UNIVERSITY OF TORONTO FACULTY OF DENTISTRY

### **The Faculty of Dentistry Alumni of Influence Award Terms of Reference**

#### The Award

The Alumni of Influence Award, the Faculty of Dentistry's alumni award, publicly recognizes and celebrates alumni for their contributions to their community and/or the dental field.

#### Award Recipients

- I. Must be an alumnus/a of the Faculty of Dentistry;
- II. May have achieved distinction in their field;
- III. Must have made a contribution of significance that reflects positively on the Faculty of Dentistry e.g., volunteer leadership, mentorship, community-building, high quality dental service, research education, etc.;
- IV. Cannot be a current Faculty of Dentistry Alumni Association Board member, member of the Alumni of Influence selection committee, current U of T President, Vice-President, or Chancellor.

#### Nominations

- I. A call for nominations will be announced each year;
- II. Individuals may nominate more than one nominee in any particular year;
- III. Individuals may self-nominate;
- IV. Nominations may be carried forward for one year and treated as a submission for the succeeding year;
- V. Nominees may not be previous Alumni of Influence Award recipients.

#### Selection Committee

- I. Members of the selection committee consist of the Dean, the Vice Deans of Research and of Education, the Director of Advancement, the Alumni Relations Officer, the Alumni Board President, and the Alumni Board Executive;
- II. Membership on the selection committee is voluntary;
- III. Selection Committee members are responsible for reviewing all nomination materials received and for selecting recipients;
- IV. Committee members agree to maintain complete confidentiality regarding nominees, the selection process, and decisions.
- V. Members of the Selection Committee are not eligible for nomination during the years of their service on the committee.

### Selection Process

- I. The Faculty of Dentistry Office of Advancement will receive and compile all nomination materials for the Alumni of Influence Award and distribute them to the Selection Committee;
- II. Each committee member will review each nomination;
- III. Individual committee members' selections will be kept confidential;
- IV. Nominations will remain active for a maximum of one additional year. The Selection Committee, at its discretion, may reactivate a nomination in any subsequent year.

### Recognition of Recipients

- I. Recipients must agree to allow for their name, photograph and short biography to appear on the Faculty of Dentistry website, in the Dentistry Magazine and other media as determined.

### The Faculty of Dentistry reserves the right to

- I. Revoke a recipient's award should circumstances arise whereby the recipient's conduct or behavior are deemed to have an unfavorable impact on the reputation and/or image of the Faculty of Dentistry and the University of Toronto;
- II. Deviate from the Terms of Reference on the recommendation of the Selection Committee;
- III. Vary the number of recipients chosen from year to year;
- IV. Make changes to the Terms of Reference.